

## Create an Inspection (HSKP) for iPhone

<p>1. Tap Dispatcher or My Work Orders</p> <p>Tap the List + icon</p> <p>Or Hamburger menu</p>	<p>2. Tap Select Location</p> <p>Enter at least 3 characters Select Search</p> <p>Tap selected location</p>	<p>3. Tap Select Template</p> <p>Choose Department</p>	<p>4. Tap on Inspection</p> <p>Or type name to filter</p>
<p>5. Tap Select to choose an Inspectee, if needed</p> <p>Choose Inspectee</p> <p>Or type name to filter</p>	<p>6. Tap to Self-Assign</p> <p>Tap Comments/Photos to add Comments and Photos, if needed</p>	<p>7. Pending/Recent Button Indicates any work orders within 7 days</p> <p>Incomplete in Red, Complete in Green</p> <p>Tap Details to return, not Back</p>	<p>8. Tap Create</p> <p>Success! Tap OK</p>