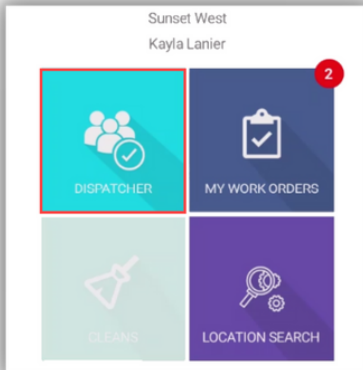




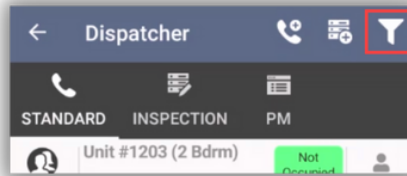
Step 1: Tap **Dispatcher** from the Home Screen



Or from the **Hamburger Menu**



Step 2: Tap the **Funnel** to open the Filter Screen

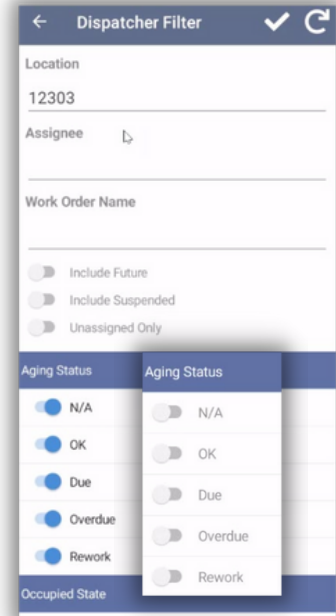


Scroll to filter by:

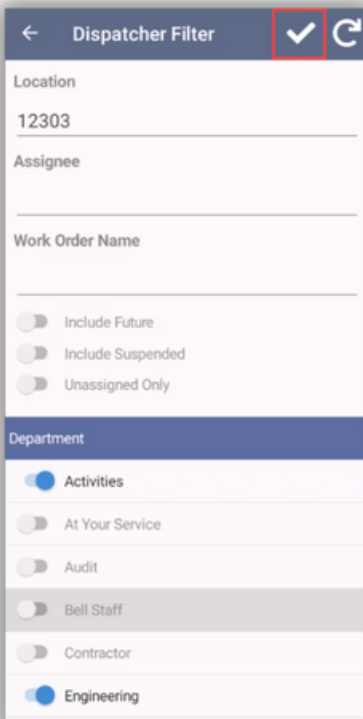


Step 3: Choose the desired filter parameters

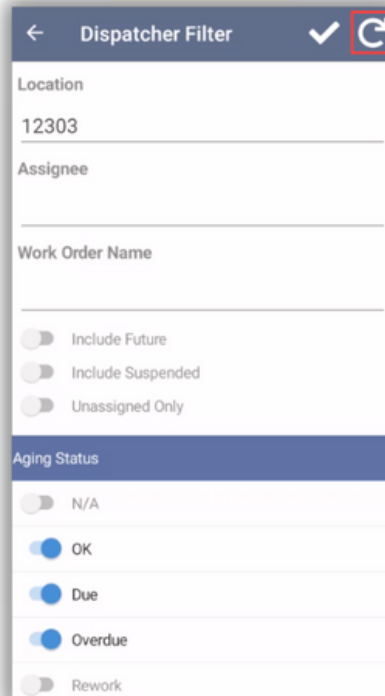
TIP: Tap the banner heading to select/unselect all



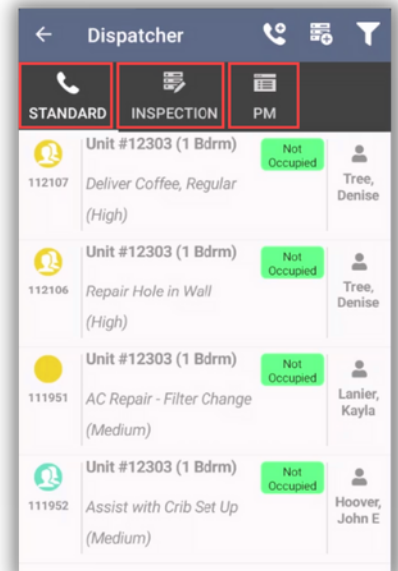
Step 4: Tap the **Checkmark** to apply filters



IMPORTANT: Filters will remain until they are **Reset**



Step 6: Now the Dispatcher Screen will only show the desired work



Important to remember your selected filters effect **all three Work Order Screens**

- Standard
- Inspections
- PMs